

University of Illinois at Chicago
Hist 499 (CRN 41125) History Internship
Spring 2019
T/TH 2-3:15pm
165 BSB

Professor Rama Mantena
Office hours: Wednesdays 11-12pm
Office: 929 UH

Coursework: The reading assignments are listed weekly. You are required to read the assignments before attending class so you can ask questions and be prepared to discuss.

30% **Attendance/Participation** (complete readings on time and participate in classroom discussion)

30% **Internship journals** (write bi-weekly entries on your work at your internship, reflect on issues brought up by our readings in the workplace)

40% (20% each) **Student Presentations**

1. Present on your organization/institution you are interning for, its history, its public purpose and its outreach programs as well as your own work at the organization. Interview one person (co-worker or mentor) who works there and find out how they got the job--what steps did they take to secure their job? What training did they receive? What experience was required?

2. Research another organization and visit the site. Present on the work the organization does, how it recruits workers, what experience it requires, and finally whether you would like to work for such an organization.

Blackboard: You are required to consult Blackboard on a weekly basis for announcements for the course, updates on the course syllabus, required reading material for the course (under Readings).

UIC Career and Internship Resources:

[LAS Career Development](#) for events related to finding internships, resume workshops, Etc.

[UIC Career Services](#) for workshops on resume building and career advice.

Course Obligations: Attendance is mandatory. Please arrive on time to class; tardiness will not be tolerated. If you know you will be absent on any given day (this includes the first 2 weeks of the semester), you must inform me beforehand.

WEEKLY SCHEDULE

Jan 15

Week 1: Introduction

T: Introductions

Jan 22

Week 2

T: **The Internship experience**

Read: Parts of Chapters 1, 2 & 3, *The Successful Internship*, pp. 3-17, 31-44, 48-80 (BB).

Jan 29

Week 3: Choose to attend one of the following workshops:

1. [LAS/Career Services Pop-Up Advising & Resume Reviews](#), Tuesday (Jan 29, 2019), 12:00 pm - 2:00 pm, Daley Library, IDEA Commons
2. [Resume Writing Workshop](#), Wednesday (Jan 30, 2019), 3:30 pm - 5:00 pm, Daley Library, IDEA Commons Classroom, Room 1010

Feb 5

Week 4: How to make the most of your internships

T: Read Parts of Chapters 4 & 6, *The Successful Internship*, p. 85-110, 142-174 (BB).

Feb 12

Week 5: First presentation on your internship sites and interview with a coworker.

Read: Chapter 10, *The Successful Internship*, pp. 281-309 (BB).

Feb 19

Week 6: Work at your internship sites and write in your Internship journal.

Feb 26

Week 7: Work at your internship sites and write in your Internship journal.

Individual meetings in my office (929 UH)--to be arranged.

March 5

Week 8: Archives, Public History and Digital History

T: Read and be prepared to discuss in class the following articles:

1. NCPH Curriculum and Training Committee, 2009. 'Public History for Undergraduate Students',
<http://ncph.org/wp-content/uploads/2010/08/Undergrad-Best-Practice.pdf>
2. Philip M. Katz, 'Public History Employers – What Do They Want?', a report in Perspectives on History (Sept. 2003) on a survey conducted by the American Historical Association's Committee on Graduate Education and the Taskforce on Public History,
<http://www.historians.org/publications-and-directories/perspectives-on-history/september-2003/public-history-employers-what-do-they-want-a-report-on-the-survey>
3. Adrian Cunningham, "Digital Curation/Digital Archiving: A View from the National Archives of Australia," *The American Archivist* (2008)
<http://americanarchivist.org/doi/pdf/10.17723/aarc.71.2.p0h0t68547385507>
4. Douglas Seefeldt and William G. Thomas, "What Is Digital History?," *Perspectives on History*, May 2009,
<http://www.historians.org/publications-and-directories/perspectives-on-history/may-2009/intersections-history-and-new-media/what-is-digital-history>

March 12

Week 9: Designing your life and Civic Engagement

Watch [Designing Your Life | Bill Burnett | TEDxStanford](#)

Read: Chapter 11, *The Successful Internship*, pp 113-125 (BB).

March 19

Week 10: Research an organization that you might be interested in working at after college.

March 25-29 Spring Break

April 2

Week 11: Make up class to discuss "Design your life chapter" and catch up on anything else!

April 9

Week 12: Research an organization that you might be interested in working at after college.

April 16

Week 13: Work at your internship sites and write in your Internship journal.

April 23

Week 14: Attend the following workshop:

[Make Online Impressions Count](#)-Developing Your LinkedIn Profile

Tuesday (April 23, 2019), 2:00 pm - 3:00 pm UH 850

April 30

Week 15: Assessing internship experience, building resumes

T: **Second Student Presentation** on an organization you visited and researched.

Read Chapter 14, *The Successful Internship*, pp. 398-426

Turn in your internship journals.