

Department of History Ranking Leaves and Sabbaticals

adopted by Department Executive Committee

October 6, 2022

In 2022, the College of Liberal Arts and Sciences (LAS) began asking each unit's executive officer (head or chair) to rank the applications it receives from faculty for sabbaticals and leaves. This does not apply to outside awards but only internal awards. Previously, LAS allowed language of "high, medium, low." Now it wants EOs to rank sequentially, e.g. "1, 2, 3, etc."

To do the rankings for ranking sabbatical and leave applications, the Department of History's Executive Committee adopted the following guidelines:

"The Department of History's Executive Committee (ED) will decide the ranking of faculty applying for sabbatical and/or leaves in consultation with the Chair. The EC will make its rankings based on the following criteria in no particular order:

- years since last sabbatical or leave
- need of sabbatical to increase chances of promotion
- overall quality of the research proposal
- likely capacity to enable the faculty member to acquire additional knowledge and competence in their respective field
- contributions of the person to the department and university
- a project that has not received prior College support will be considered ahead of one that has not"